



# ASSEMBLY INSTRUCTIONS

**XL Series**  
High back task chair  
**AAP-CP110**

Read these instructions before starting; follow assembly procedures carefully.

1. Install casters ⑦ into each of the legs of the base ⑥.  
Be sure each caster is completely inserted into leg for proper stability.
2. Insert the lift assembly ⑤ into base with tapered-end down. Secure lift assembly by applying a little downward pressure. Remove yellow plastic cap from top of lift assembly. **DO NOT PUSH ON BUTTON AT THE TOP!**
3. Slide dust cover ⑫ onto lift assembly.
4. Turn seat ② upside down on corner of workbench or table with back of seat towards you.
5. Attach left and right armrests ③ and ④ to bottom of seat using three pan head screws with washers ⑧ for each armrest. Armrest pads should be parallel to sides of seat. Depending on size of end-user, armrests can be adjusted close to or away from sides of seat. Tighten screws securely.
6. Turn back ① upside down and align back bracket with holes in seat ②. Attach back bracket using four socket head bolts ⑩ with hex wrench ⑩. Before tightening make sure gap between seat and back is the same on both sides. Securely tighten four bolts.
7. Align two holes in back plastic strap with two holes in seat and securely tighten with two phillips pan head screws ⑨. Attach back plastic strap on other side of seat

with remaining two screws ⑨ and make sure all four screws are securely tightened.

8. Install seat with control assembly ② by aligning hole on the control with the shaft of lift assembly. Push down firmly on seat. Handle on control can be pulled up to raise and lower seat.
6. When sitting on seat, pull up on handle to lower seat. To raise seat, remove weight from seat and pull on seat handle.













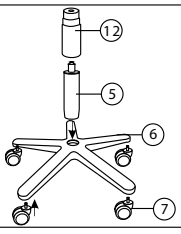
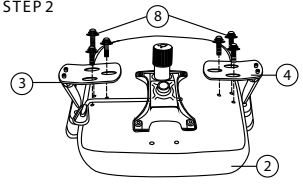

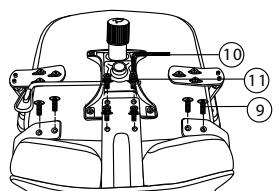
## GENERAL SAFETY INSTRUCTIONS

1. Do not stand on seat.
2. Chair must be on level surface to ensure proper stability.
3. Only use chair when fully assembled.
4. Periodically check fasteners and tighten securely if needed.
5. Never use chair if it does not perform according to this manual.

## MAINTENANCE

Pneumatic lift in lift assembly is permanently lubricated at factory and needs no further lubrication. Never lubricate pneumatic lift.

Do not remove clip from bottom of lift assembly. Contact 1-800-733-4000 immediately if clip is missing or damaged.

PARTS LIST					
①  1PC	②  1PC	③  1PC	④  1PC	⑤  1PC	⑥  1PC
⑦  5PCS	⑧  6PCS	⑨  4PCS	⑩  1PC	⑪  4PCS	⑫  1PC
STEP 1 	STEP 2 				
STEP 3 	STEP 4 